

| The Regas Guide to Properly Addressing Envelopes  |  |   |  |   |  |   |  |  |  |
|---|--|---|--|---|--|---|--|--|--|
| <p><i>Our etiquette guide is created from years of experience and also from sources such as Emily Post, Crane's and others. We have crafted and compiled the below standards as our official Regas Addressing Guide. We prefer to first outline the "rules" and then remind our Brides that often times rules are meant to be broken! These are your invitations so feel free to address them however you like.</i></p> |  |   |  |   |  |   |  |  |  |
| Married Couples & Family  | Most Formal<br><i>Outer Envelope</i>   | Most Formal<br><i>Inner Envelope (optional)</i>   | Less Formal<br><i>Outer Envelope</i>   | Less Formal<br><i>Inner Envelope (optional)</i> | Least Formal<br><i>Outer Envelope</i>  |   |  |  |  |
| <b>Married Couple</b>   | Mr. and Mrs. Walter Steven Sullivan  | Mr. and Mrs. Sullivan   | Mr. and Mrs. Walter Sullivan   | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Married Couple with Children Under 18 Living at Home (who are invited to the wedding)</b>  | Mr. and Mrs. Walter Steven Sullivan  | Mr. and Mrs. Sullivan<br>George and Betty   | Mr. and Mrs. Walter Sullivan<br>Mr. George Sullivan<br>Miss Betty Sullivan   | Celia and Walter Sullivan<br>George and Betty   | Celia and Walter Sullivan<br>George and Betty  |   |  |  |  |
| <b>Married Couple, Woman Kept Maiden Name</b>   | Ms. Celia Clementine Burton<br>and Mr. Walter Steven Sullivan  | Ms. Clementine and Mr. Sullivan   | Ms. Celia Clementine and Mr. Walter Sullivan   | Celia and Walter                                | Celia Burton and Walter Sullivan   |   |  |  |  |
| <b>Man is Doctor</b>  | Doctor and Mrs. Walter Steven Sullivan   | Doctor and Mrs. Sullivan  | Dr. and Mrs. Walter Sullivan   | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Both are Doctors</b>   | The Doctors Sullivan<br>or<br>Doctor Celia Sullivan<br>and Doctor Walter Sullivan<br>or<br>Doctors Celia and Walter Sullivan | The Doctors Sullivan  | Drs. Celia and Walter Sullivan   | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Woman is Doctor</b>  | Dr. Celia Clementine Sullivan<br>and Mr. Walter Steven Sullivan  | Doctor Sullivan and Mr. Sullivan  | Dr. Celia Sullivan and Mr. Walter Sullivan   | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Man is a Judge</b>   | The Honorable and Mrs. Walter Steven Sullivan  | Judge and Mrs. Sullivan   | The Honorable and Mrs. Walter Sullivan   | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Woman outranks her husband</b>   | The Honorable Celia Clementine Sullivan<br>and Mr. Walter Steven Sullivan  | Judge Sullivan and Mr. Sullivan   | The Honorable and Mr. Walter Sullivan  | Celia and Walter Sullivan                       | Celia and Walter Sullivan  |   |  |  |  |
| <b>Same Gender</b>  | Ms. Alexa Wright Smith<br>and Ms. Mallory Lucille Jones  | Ms. Smith and Ms. Jones   | Ms. Alexa Smith and Ms. Mallory Jones  | Alexa and Mallory                               | Alexa Smith and Mallory Jones  |   |  |  |  |
| Unmarried   | <i>Outer Envelope</i>  | <i>Inner Envelope</i>   | <i>Outer Envelope</i>  | <i>Inner Envelope</i>                           | <i>Outer Envelope</i>  |   |  |  |  |
| <b>Single Woman</b>   | Ms. Celia Clementine Burton  | Ms. Burton  | Ms. Celia Burton   | Celia Burton                                    | Celia Burton   | *Miss is usually used for girls under the age of 18 |  |  |  |
| <b>Single Woman and Date</b>  | Ms. Celia Clementine Burton<br>Mr. David Andrew McMillan   | Ms. Burton<br>Mr. McMillan  | Ms. Celia Burton and Guest   | Celia Burton and David McMillan                 | Celia Burton and Guest   |   |  |  |  |
| <b>Single Man</b>   | Mr. Charles Austin Stone   | Mr. Stone   | Mr. Charles Stone  | Charles Stone                                   | Charles Stone  |   |  |  |  |
| <b>Single Man and Date</b>  | Mr. Charles Austin Stone<br>Ms. Emma Jane Boyle  | Mr. Stone<br>Ms. Boyle  | Mr. Charles Stone and Guest  | Charles Stone and Emma Boyle                    | Charles Stone and Guest  |   |  |  |  |
| <b>Unmarried Living Together</b>  | Ms. Celia Clementine Burton and Mr. David<br>Andrew McMillan   | Ms. Burton<br>Mr. McMillan  | Ms. Celia Burton<br>Mr. David McMillan   | Celia Burton and David McMillan                 | Celia Burton<br>David McMillan   |   |  |  |  |
| <b>Same Gender (unmarried and living together)</b>  | Ms. Alexa Wright Smith<br>Ms. Mallory Lucille Jones  | Ms. Smith<br>Ms. Jones  | Ms. Alexa Smith<br>Ms. Mallory Jones   | Alexa Smith and Mallory Jones                   | Alexa Smith<br>Mallory Jones   |   |  |  |  |
| Divorced or Widowed   | <i>Outer Envelope</i>  | <i>Inner Envelope</i>   | <i>Outer Envelope</i>  | <i>Inner Envelope</i>                           | <i>Outer Envelope</i>  |   |  |  |  |
| <b>Divorced Woman</b>   | Mrs. Celia Clementine Sullivan<br>or<br>Ms. Celia Clementine Sullivan  | Mrs. Sullivan<br>or<br>Ms. Sullivan   | Mrs. Celia Sullivan<br>or<br>Ms. Celia Sullivan  | Celia Sullivan                                  | Celia Sullivan   |   |  |  |  |
| <b>Who has resumed using Maiden Name</b>  | Ms. Celia Clementine Burton  | Ms. Burton  | Ms. Celia Burton   | Celia Burton                                    | Celia Burton   |   |  |  |  |
| <b>Widow</b>  | Mrs. Walter Steven Sullivan<br>or<br>Mrs. Celia Clementine Sullivan  | Mrs. Sullivan   | Mrs. Walter Sullivan<br>or<br>Mrs. Celia Sullivan  | Celia Sullivan                                  | Celia Sullivan   |   |  |  |  |
| Religious Titles  | <i>Outer Envelope</i>  | <i>Inner Envelope</i>   | <i>Outer Envelope</i>  | <i>Inner Envelope</i>                           | <i>Outer Envelope</i>  |   |  |  |  |
| <b>Bishop</b>   | The Most Reverend John Jackson   | Bishop Jackson  | The Most Reverend John Jackson   | Bishop Jackson                                  | The Most Reverend John Jackson   |   |  |  |  |
| <b>Priest</b>   | The Right Reverend Timothy Lowe  | Father Lowe   | The Right Reverend Timothy Lowe  | Father Nicholas Lowe                            | The Right Reverend Timothy Lowe  |   |  |  |  |
| <b>Archdeacon (man)</b>   | The Venerable and Mrs. Timothy Lowe  | The Venerable and Mrs. Lowe   | The Venerable and Mrs. Timothy Lowe  | The Venerable Timothy and Maria Lowe            | The Venerable and Mrs. Timothy Lowe  |   |  |  |  |
| <b>Archdeacon (woman)</b>   | The Venerable Maria Lowe<br>and Mr. Timothy Lowe   | Mr. and Mrs. Lowe<br>or<br>Archdeacon Lowe and Mr. Lowe   | The Venerable Maria Lowe<br>and Mr. Timothy Lowe   | Maria and Timothy Lowe                          | Mr. and Mrs. Trakatellis<br>or<br>The Venerable Stephanie Trakatellis<br>and Mr. Demetrios Trakatellis                           |   |  |  |  |
| <b>Minister or Pastor (man)</b>   | The Reverend and Mrs. Aaron Stern  | The Reverend and Mrs. Stern   | The Reverend and Mrs. Aaron Stern  | The Reverend and Mrs. Stern                     | The Reverend and Mrs. Aaron Stern  |   |  |  |  |
| <b>Minister or Pastor (woman)</b>   | The Reverend Stephanie Stern<br>and Mr. Aaron Stern<br>or<br>The Reverend Doctor and Mr. Aaron Stern                         | Mr. and Mrs. Stern<br>or<br>The Reverend Stern and Mr. Stern<br>or<br>The Reverend Doctor and Mr. Stern<br>or<br>Pastor Stern and Mr. Stern | Mr. and Mrs. Stern<br>or<br>The Reverend Stephanie Stern<br>and Mr. Aaron Stern<br>or<br>The Reverend Doctor and Mr. Aaron Stern | Stephanie and Aaron Stern                       | Mr. and Mrs. Stern<br>or<br>The Reverend Stephanie Stern<br>and Mr. Aaron Stern<br>or<br>The Reverend Doctor and Mr. Aaron Stern |   |  |  |  |
| <b>Rabbi (man)</b>  | Rabbi and Mrs. Aaron Schram  | Rabbi and Mrs. Schram   | Rabbi and Mrs. Aaron Schram  | Jody and Aaron Schram                           | Rabbi and Mrs. Aaron Schram  |   |  |  |  |
| <b>Rabbi (woman)</b>  | Rabbi Jody Schram and Mr. Aaron Schram   | Mr. and Mrs. Schram<br>or<br>Rabbi Schram and Mr. Schram  | Rabbi Jody Schram and Mr. Aaron Schram   | Jody and Aaron Schram                           | Rabbi Jody Schram and Mr. Aaron Schram   |   |  |  |  |